

**LOWER ALLEN TOWNSHIP  
BOARD OF COMMISSIONERS**

**REGULAR MEETING**

**November 27, 2023 6:00 PM**

**AGENDA**

**1. Call to Order by President Villone. Proof of Publication.**

**2. Prayer and Pledge of Allegiance.**

**3. Approval of Meeting Minutes:** Budget Meeting of October 16, 2023

**4. Presentation:** NRG Sustainability Award.

**5. Audience Participation: Any item on the agenda.**

**6. CONSENT AGENDA**

Any Commissioner, staff member, or anyone in attendance who would like to have an item on the Consent Agenda removed for further discussion can request so now. Is there a request for the removal of an item(s) on the Consent Agenda?

Accept motion to approve the items on the Consent Agenda, which are listed as follows:

a. Department Reports for the month of October for Community Development, Fleet Maintenance, Facility Maintenance, Public Works, and Public Safety.

b. Tax Collector's Monthly Report for October 2022.

c. Check Register of November 17, 2023 in the amount of \$1,542,206.57.

d. Advertising of the 2024 Meeting Schedule for Boards, Commissions, and Authorities.

e. Entering into an Easement Agreement between Highpoint Neighborhood Association, Arcona Master Association, Inc, and Lower Allen Township for declaration of the landscape island located on Market House Lane as a controlled facility and assumption of maintenance of the island by the Arcona Master Association.

**7. PRESIDENT VILLONE**

a. Accept motion to accept the retirement of Jeffrey Brewbaker, Maintenance Specialist in the Public Works Department, effective January 2, 2024.

**8. Any business pertinent to the Township. Discussions will be limited to ten (10) minutes per person.**

**9. PUBLIC WORKS DIRECTOR**

a. Discussion and possible action: Accept a motion to advertise for a full-time maintenance specialist in the Public Works Department.

**10. PUBLIC SAFETY DIRECTOR**

a. Discussion and possible action: Changes to proposed Ordinance 2023-06, Fire Companies and motion to advertise the ordinance.

b. Discussion: Standard Operating Guidelines (SOG) for implementation following the enactment of Ordinance 2023-06.

**11. MANAGER**

a. Discussion: 2024 Fee Schedule.

## **12. COMMISSIONERS REPORTS**

## **13. EXECUTIVE SESSION**

a. Legal matters

## **14. Adjourn.**